

TOWN OF SOUTHBOROUGH

Emergency Planning and Management Committee

August 31, 2009

Dear all EPMC Members,

There will be a meeting of the Town's Emergency Planning and Management Committee (EPMC) (formally the LEPC) on **Tuesday, September 15, 2009** at the fire department's headquarters building located at 21 Main Street. The meeting will begin at 10:00 am.

This meeting will be focused on significant topics that currently challenge our community, today. I strongly encourage everyone to attend or follow-up with me to obtain the information presented.

The agenda for the meeting will be as follows:

- Director's opening statement
- Storm Ready Certification update – Neal Aspesi
- Presentations:
 - Continuity of Operations Planning (CoOP) project – Bryan Murphy (Contractor)
 - H1N1 (Swine Flu) Outlook, Facts, Prevention, Preparedness & Plans – Board of Health
- General discussion (old/new business)
- Questions
- Director's closing statement

Training:

There will be no formal training module presented during this meeting so that we can focus our time on H1N1 (Swine Flu) and the new Town Continuity of Operations Plan (CoOP).

Please make all attempts to attend this meeting. If you cannot, please notify me at (508-485-3235 ext. 437) or at naspesi@southboroughma.com. If you would like to receive a copy of the meeting minutes and/or any other pertinent information please ask.

Very Truly Yours,

Neal P. Aspesi

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SEPMC – Chairman & SEMA – Director of Operations