

TOWN OF SOUTHBOROUGH



FIRE DEPARTMENT FIRE PREVENTION & CODE ENFORCEMENT OFFICE Lt. Neal P. Aspesi – naspesi@southboroughma.com

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Property and/or Facilities Manger
Facilities within Southborough

To Whom It May Concern:

With the continued accumulations of snow the Southborough Fire Department is distributing this letter to ensure fire safety is maintained at businesses, rental properties and educational facilities within Southborough.

This is letter documents an official notification to all public & private businesses, rental housing and educational facilities within the Town of Southborough of the requirements under the Massachusetts Comprehensive Fire Safety Code and Massachusetts Building Code mandating the clearing of snow interfering with any life safety measures. As these are “codes” failure to comply may result in written violations, fines and possible criminal or civil penalties.

Under the codes the property owner is required to maintain (at all times):

- 1. Clear visibility and access to:**
 - a. All designated Fire Lanes
 - b. All fire suppression related fixtures, including; fire department connections (FDC) and fire hydrants on the property. It is highly recommended to also clear the closest street hydrants
 - c. All exterior utility shut-off valves/connections, including; natural gas, propane and electric.
- 2. Clear access to:**
 - a. Primary and (if applicable) alternate vehicle access driveways on to the property
 - b. All primary and alternate building exits & egresses “to a safe haven”. The codes define a “safe haven” as a location that is a safe distance outside a building. This may include clearing snow from walkways, etc.
- 3. Clear around** all external building exhaust vents, especially heating units

Thank you.

Lt. Neal P. Aspesi

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