

# TOWN OF SOUTHBOROUGH



## OFFICE OF THE BOARD OF SELECTMEN

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## CHARGE

### TOWN OF SOUTHBOROUGH CABLE TELEVISION COMMITTEE

#### CABLE TELEVISION COMMITTEE

The purpose of the Committee is to advise the Selectmen on the licensing and operation of cable television in the town. The Cable Television Committee shall consist of at least three (3) members, and not more than five (5), each serving three year terms on a rotating basis. The Southborough Board of Selectmen shall have sole appointing and oversight authority of the Southborough Cable Television Committee.

#### CHARGE

The Cable Television Committee charge is as follows:

- To negotiate the Town's license(s) with any Cable or similar telecommunication providers, providing however that the Board of Selectmen shall be the official Issuing Authority for all such licenses;
- To engage an attorney familiar with cable negotiations, as needed, to assist the Committee with negotiating a new license(s);
- To periodically report to the Board of Selectmen to update them on the status of negotiations and to receive guidance on the Town's position.

#### SCHEDULE

The Cable Television Committee shall be appointed in December 2016, and shall perform the work as detailed in the charge in a timely fashion as required by the terms of any existing licensing agreements. The Committee will be expected to provide periodic reports of their findings and recommendations to the Board of Selectmen, and update at least quarterly during the negotiation process.